

Release of Information

Please complete and return to the Registrar's Office, Curtis Hall Room 136

In accordance with the Department of Education's "Family Educational Rights and Privacy Act" (FERPA), written permission from the student is required in order for Cedar Crest College to be able to provide information regarding student's financial aid, student accounts and academic information. **By signing and submitting this request, the student certifies that s/he is granting the College permission to release such information to the party listed below.**

Name of Student: _____ **ID#:** _____

Address: _____

I give my permission to Cedar Crest College to provide information about my:

- Student Financial Services (Student Accounts/Financial Aid)
- Educational Record

To the following individual(s): _____

This permission will be in effect until (check one)

- I revoke it in writing to Cedar Crest College; Registrar's Office; 100 College Drive; Allentown, PA 18104.
- _____ (date), upon which this release expires.

Student Signature

Date

Please complete form, sign, and deliver to Curtis Hall, Room 136, or fax to 610-740-3766, or mail to Cedar Crest College; Registrar's Office; 100 College Drive; Allentown, PA 18104.

Note to faculty and staff: The presentation of this signed release OR notification from the Registrar's Office that a student has submitted a signed release authorizes you to speak with the individual(s) listed above.

CC: Advisor
Student Financial Services