General Guidelines

Schedule Order
You may schedule the rotations in any order with the following restrictions. The food service management, clinical, and community rotations must be continuous. The community concentration rotation must be the culminating rotation. There are four scheduled blocks that each rotation should fit into. For the 2014-2015 internship year:

- **Orientation**: Monday, July 14, 2014 through Monday, July 21, 2014  
  - Continuous: No days off, including the weekend
- **Block One**: Monday, July 28, 2014 – Friday, October 3, 2014  
  - Off: Labor Day- Monday, September 1, 2014
  - Choose: Clinical, Community, or Food Service Management
- **Block Two**: Monday, October 6, 2014 – Friday, December 19, 2014  
  - Off: Thanksgiving- Wednesday, November 26- Friday, November 28, 2014
  - Choose: Clinical, Community, or Food Service Management
- **Block Three**: Monday, January 5, 2015 – Friday, March 13, 2015  
  - Choose: Clinical, Community, or Food Service Management
- **Block Four**: Monday, March 16, 2015 - Friday, April 10, 2015  
  - Community Concentration only

Vacation
Interns will be given a total 3 weeks of vacation during the internship. Please refer to the *CCC Dietetic Internship Program Calendar 2014-2015* for all scheduled vacations. It is the distance intern’s responsibility to discuss and approve vacation time with site preceptors prior to the start of each semester.

Directions
Please refer to the *Sample Distance Track Rotation Calendar 2014-2015* for examples on how to set up your rotations. After securing preceptors/sites and completing the *Distance Track Rotation Planning Checklist* for each rotation, please complete the *Facility/Preceptor Commitment Forms* and the *Prospective Intern Rotation Schedule*. These documents must be submitted along with your application materials.

*Your preceptors’ signatures on the *Distance Track Rotation Planning Checklist* and the *Facility/Preceptor Commitment Forms* verify that they agree to the specified rotation dates and that you will be able to accomplish all of the learning experiences that have been checked off.*