Chairs Meeting

COVID-19 Update
• Campus Closure
• Online Instruction Conversion
• Fieldwork/Internships/Clinicals/ Student Teaching Adaptation

3/17/20
Currently, the College has no confirmed or suspected cases of COVID-19
STAY HOME

WASH YOUR HANDS
COVID-19 Campus Closure

• Campus is CLOSED until Friday, 4/3/20.

• College operations will continue remotely and with ONLY Essential Personnel on campus.

• Academic instruction will continue online as needed to provide for continuity of teaching and learning.

• Essential Personnel ONLY are permitted on campus to perform essential duties.
Essential Personnel

• Notified by the College, through their supervisor, that they have been designated Essential Personnel.

• Essential Personnel may be present on campus to complete essential duties. Essential Personnel are not required to be on campus on a day-to-day basis, unless their duties require them (Campus Police).

• Examples for academic departments include feeding live animals, maintenance of instruments and specimens, or preservation of experiments.

PRACTICE SOCIAL DISTANCING
How Long with This Last?

*Tackle the short term. Plan for the long term.*

- Earliest Return: 4/3/20
- Mid-Point Return: 4/17/20
- Long Term: 5/15/20 or Later
Work Together, But Apart

• Be flexible. Everyone’s daily routine is upturned.

• Set up a GoToMeeting that recurs for the department or program (stable website address/URL).
  • Establish 2-3 co-organizers so that they may begin the meeting themselves. [https://support.goto.com/meeting/help/add-co-organizers-g2m040005](https://support.goto.com/meeting/help/add-co-organizers-g2m040005)
  • Schedule a frequency of department or program meetings (e.g., weekly).

• MS Teams also has Web-conferencing capability. Useful for collaborative sharing of documents.
Work Together, But Apart

Communicate

- Faculty
  - Full-Time & Part-Time Faculty
  - Adjunct Instructor
  - Preceptors, Field Supervisors
- Staff
  - Administrative Assistants
  - Office Coordinators, Lab Managers, and Others
- Students
  - Department Level – Program Plans
  - Individual Faculty: Student Level – Advisees
Information Technology Support

https://cedarcrest.teamdynamix.com/TDClient/2020/Portal/Home/

Monday - Friday  8:00am - 8:00pm
Saturday - Sunday  9:00am - 1:00pm

Phone: 610-606-4635
Email: helpdesk@cedarcrest.edu
ONLINE INSTRUCTION
What should the department’s approach be?

• In-Person Lecture & Discussion Courses

• Experiential Courses, such as studio, lab, performance, or other skills-based courses.
Online Conversion

• Start with the basics, quickly.
  “Get Your Course Online Quickly!”
  https://cedarcrest.teamdynamix.com/TDClient/2020/Portal/KB/ArticleDet?ID=100450

• Connect from off-campus.

• Emphasize the essentials.

• Communicate with students ahead of time.

• Go deeper with online teaching when you’re ready.
  https://cedarcrest.teamdynamix.com/TDClient/2020/Portal/KB/?CategoryID=10326
OFF-CAMPUS FIELD COURSES
Off-Campus Field Courses

Graduation Requirements
• What must students do to complete a Cedar Crest College degree or certificate?

Certification for Professional Fields
• Look for forthcoming guidance from regulatory bodies.
• Assure students that the College will provide a means to complete certification requirements as soon as possible under the COVID-19 situation.

(Teacher Certification, Nursing, Nutrition, Social Work, Art Therapy)