

COVID-19 Course Syllabus Policies

| Policy Information | |
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| Issuing Authority: Office of the Provost | Effective Date: 8/7/20. |
| Responsible Units: Office of the Provost; Academic Departments. | Revision Dates: |

Policy Summary: COVID-19 policies related to course Attendance, Symptom Monitoring, Face Coverings, and Delivery of Instruction, for inclusion on course syllabi.

Policy:

Attendance & COVID-19

Any student experiencing symptoms of COVID-19, with a suspected or positive diagnosis of COVID-19, or with known exposure to COVID-19 is not permitted to attend class in person. Students who are absent for such reasons may choose to participate as their health permits in synchronous online class meetings. Class absences due to COVID-19 symptoms, diagnosis, or exposure will not be penalized. Students should contact their instructor if they have questions regarding how to access required academic material (such as lectures) and complete assignments during such absences.

Absence notifications from the Dean of Students are not required for these absences. Students should refer to the [Communicable Disease Policy](#) for guidance regarding when they may return to class after a COVID-19-related absence.

COVID-19 Symptoms, Exposure, or Diagnosis

Students are required to monitor their symptoms daily through Healthy Roster. Traditional students who are experiencing symptoms or believe they may have been exposed to COVID-19 should call Student Health Services for guidance. SAGE students should contact their medical provider for guidance. Any student with a positive diagnosis of COVID-19 or with known exposure to COVID-19 must report that fact to Health Services (610-606-4640 or 610-437-4471, ext. 4640; <https://www.cedarcrest.edu/healthservices/>).

Face Coverings

Face coverings must be worn by all students on campus when in the presence of others and in public settings where other social distancing measures are difficult to maintain, such as common and shared spaces, classrooms, meeting rooms, hallways or bathrooms. Face coverings must cover the nose and mouth, be secured to the head, and may include either fabric masks or plastic face shields. Students are expected to have a clean face covering each day. The College will strictly enforce the wearing of face coverings. Students without a face covering are not permitted to attend in-person class meetings and will be asked to leave by the instructor.

In addition, students must abide by all health and safety practices described in the [College's Health & Safety Plan for Resuming In-Person Instruction](#). Failure to follow requirements for reporting COVID-19 diagnosis or exposure, for face-covering use, or for other practices outlined in the Health and Safety plan will be addressed through the College's Community Standards of Social Conduct process.

Delivery of Instruction [Include this statement for all face-to-face and hybrid courses that offer both in-person and online instruction. Exclude this statement for fully online courses and courses that require face-to-face instruction].

This course will provide instruction to students through both in-person and online means. Students will be able to demonstrate the learning outcomes of the courses through both in-person and online activities. Please refer to the College's Information Technology Support Center for information regarding required general computing resources to access online instruction, including Canvas (online Learning Management System) and Internet access (<https://www.cedarcrest.edu/infotech/>). Students who need to use online instruction temporarily should [instructors: provide information here regarding the specific dual delivery arrangements for your course, including any specialized software or other resources to which students will need remote access].

Students who choose to participate in online instruction for all of their face-to-face or hybrid courses must complete the Online Instruction Intent Form in the Canvas course COVID-19 Resources for Students.

Revision History: